



OPEN POSITION

We have an opening for the following position available at Centurion Air Cargo.

DIRECTOR OF MAINTENANCE

Reports to: Vice President, Maintenance/Operations

Hours: Full Time

OVERALL RESPONSIBILITIES

Ensure the efficient and economical performance of all maintenance functions of the airline.

ESSENTIAL DUTIES

- ◆ Establish a department and staff necessary to attain the goals established for aircraft maintenance.
- ◆ Direct maintenance personnel to assure the safe and efficient fulfillment of all maintenance and engineering activities.
- ◆ Maintain liaison between the Company and the Vendor Maintenance organizations.
- ◆ Assist in selection of vendor organizations.
- ◆ Coordinate with the Director of Quality Control for the development and establishment of a maintenance training program.
- ◆ Maintain liaison with Flight Operations to ensure proper levels of operating experience are incorporated in all phases of Maintenance.
- ◆ Review the overhaul maintenance effort to assure maximum safety and operating efficiency.
- ◆ Coordinate with other departments to schedule maintenance.

- ◆ Make periodic safety inspections of the working areas and take necessary corrective action if needed.
- ◆ Establish department work standards, hours of work and shifts to be worked.
- ◆ Develop budget requirements for both current operation and capital expenditures.
- ◆ Review maintenance delays and system problems and suggest improved maintenance procedures.
- ◆ Perform additional duties as directed by the Vice President of Operations & Maintenance.

ESSENTIAL ELEMENTS

EDUCATION / EXPERIENCE: Current Mechanical Certificate with both an airframe and powerplant rating. Five years experience in maintenance of large aircraft, one year of which must have been in a supervisory capacity. Excellent knowledge of the parts of the air carrier's manual and operations specifications. PC literate with intermediate proficiency in office applications software. Good written and verbal communication skills, including public speaking. Full knowledge of FAA regulations and guidelines, and aircraft maintenance procedures.

SCOPE

JUDGMENT / DECISION MAKING: Determine resources necessary to maintain quality operations within regulatory compliance. Establish corrective actions as necessary.

FINANCIAL RESPONSIBILITY: Setup and control overall maintenance budget as directed by VP of Maintenance/Operations.

RESPONSIBILITIES FOR CONTACTS: Frequent internal contact with all levels of personnel to exchange information, coordinates projects, solve problems, and negotiate solutions. Frequent with government agencies to exchange information; with auditors to exchange information, coordinate projects, solve problems, and negotiate solutions.

SUPERVISORY RESPONSIBILITY: Responsible for oversight of the Maintenance Department.

Posted: July 7, 2010
Deadline: July 10, 2010
Submit resumes to: Human Resources